

## AUDITOR

GKS Chartered Accountants is a growing Accounting Firm which prides itself on providing quality service to a diverse range of clients, from private businesses to entrepreneurs and individuals across a broad array of industry sectors.

What we value most is the relationships we develop with our clients as we work with them to deliver on their varying needs.

### Audit

We specialise in providing independent credibility for financial statements, professional advice to management, and solutions to improve systems and performance. Our focus is on key financial areas and providing clients with constructive ideas for improving internal controls and business systems.

### The Role

You will undertake a full range of audit tasks including planning, testing, reviewing and reporting, and ensuring the effective progression and completion of audit tasks for final review. You will also have the opportunity to complete some taxation tasks including, but not limited to FBT, GST and income tax.

### Your primary responsibilities will be:

- Complete all planning related documents, including identification of risk areas for all clients, and completing all sections of field work for small to large clients.
- Drafting of management letters and audit completion reports, as well as the preparation and review of statutory financial reports.
- Audit of special purpose sets of financial statements of a non-disclosing entity including; completion of the disclosure checklist; ensuring the accounts comply with applicable legislation and accounting standards; and are reflective of the client.

### Qualifications and experience:

- Up to 4 years postgraduate experience in a Chartered environment
- Undergraduate degree with Accounting major or equivalent
- CA qualified, or looking to pursue your qualification
- Proficient in Microsoft Office Suite, and exposure to Audit software

You will also need to have outstanding organisational and time management skills, ensuring client service excellence is at the forefront of your work. In a team environment, you will work collaboratively with your colleagues to achieve positive team outcomes, and demonstrate initiative in your role.

If you are interested in this position, please email [rstanton@gksca.com.au](mailto:rstanton@gksca.com.au)